

**Board Meeting Minutes:**

**Monday 30 August 2021**

**Time: 7.30 pm**

**Present:**

Cameron McIver (Chair) Michelle Wood (Treasurer) Noel Wilson, Tara Fox, Gary Toa  
Sheree Anderson (Administration)

**Apologies**

Todd Velvin

Agenda Item	Responsibility	Timeframe
<p><b>Minutes from 2 August 2021:</b> That the minutes from 2 August 2021 are accepted as true and correct <b>Move</b> Michelle <b>Second</b> Gary <b>Motion Passed</b></p>		
<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>- 2020 Audit update, working through the adjustments and journals with the auditor, final date is 15 September</li> <li>- 2 Invoices for InterRegionals have been received (Rink fees, Security, Photography etc) - to be clarified</li> </ul>		
<p><b>Health and Safety</b></p> <ul style="list-style-type: none"> <li>- Covid reports to be updated on the FB site and to clubs as needed</li> </ul>	SA	

<p><b>Referee</b></p> <ul style="list-style-type: none"> <li>- Updating of Course modules - currently being worked through, the Articulate system gives a very professional look and only items missing are some video to be added once we have this from Nationals</li> <li>- Referee Jerseys - jersey order has been finalised, order has been slowed down due to Level 4 restrictions</li> <li>- Referee TOR updated and distributed to the Board for confirmation. No feedback received, the Board to appoint Cam Rock to his role and begin the structuring of the referee panel etc so is ready for the start of the 2022 season</li> <li>- Game Official Code of Conduct distributed for feedback - nothing received to date</li> </ul>	<p>SA to advise CR/AK</p> <p>CR to distribute to Referees</p>	
<p><b>IHNZ Committees</b></p> <p>Current Priorities for the next 6 months:</p> <ul style="list-style-type: none"> <li>● New Constitution</li> <li>● Coaching programs</li> <li>● Referee Training</li> <li>● Regional Committees</li> </ul>		
<p><b>Events</b></p> <p>IR's 2021 update</p> <ul style="list-style-type: none"> <li>- Invoices to be signed off</li> </ul> <p>Nats 25th update</p> <ul style="list-style-type: none"> <li>- Alternate plans to be reviewed and dependent on Covid restrictions</li> </ul>	<p>SA to email Stingrays for clarification</p> <p>SA to draft</p>	



<ul style="list-style-type: none"> <li>- Disciplinary Committee 2021 to be formed.</li> <li>- Is a referee rep worth being on this for feedback purposes? Gary to discuss further with Cam Rock</li> <li>- Get each club to submit 2 - junior and senior level for this purpose and will cover both halves of the tournament</li>   <li>- Broadcasting Update: Scaffolding costs - quotes Commentary - costs to be confirmed, have looked at a number of people and a potential podcast.</li>   <li>- Advert Update</li>   <li>- SSSC Tenders - 2 received to date</li> </ul>	<p>SA to get to clubs</p> <p>GT</p> <p>TV to confirm quote</p> <p>SA/TV</p> <p>SA to inform both clubs</p>	<p>31/08/2021</p>   <p>31/08/2021</p> <p>31/08/2021</p>
<p><b>Junior Working Group</b></p> <ul style="list-style-type: none"> <li>- Held 25 August, positive and constructive,</li> <li>- Next meeting 9 September 7.30pm</li> </ul>	<p>SA to send out next dates</p>	<p>31/08/2021</p>
<p><b>Senior Working Group</b></p> <ul style="list-style-type: none"> <li>- Held 23 August, very successful with great ideas and discussions to be looked at further</li> <li>- Lewis and Shane to join for Lower and Southern</li> <li>- Next meeting scheduled for 6 September 7.30pm</li> </ul>	<p>SA to send out dates</p>	<p>31/08/2021</p>
<p><b>Club Presidents Meeting</b></p> <ul style="list-style-type: none"> <li>- Next meeting after Nationals decision - 15 September</li> <li>- All to provide an update from their club in regards to growth etc</li> </ul>	<p>SA to send out</p>	
<p><b>Regional Chair Meeting</b></p> <ul style="list-style-type: none"> <li>- Date and format - need to work on the regionals policy, first round of feedback has been provided</li> <li>- Facebook pages to be aligned with the IHNZ page</li> </ul>	<p>CM/IW</p>	

<ul style="list-style-type: none"> <li>- Shared drives to be set up</li> <li>- Next meeting after Nationals decision - September</li> </ul>	TV to be involved	
<p><b>Policy Update</b></p> <ul style="list-style-type: none"> <li>- Disciplinary Process - needs confirmation and sent to clubs so can be used for Nationals 25th</li> </ul>	SA to send to clubs, website	
<p><b>Oceania's Update</b></p> <ul style="list-style-type: none"> <li>- Training/camp times have been postponed until December</li> <li>- Information has been sent to all players registered and clubs</li> <li>- July 2022 is new alternate date</li> <li>- Timetable has been developed and passed to the C and D committee</li>   <li>- Considerations include:</li> <li>- 26/08/2021 - NCEA - 23 November - 14 December -</li> <li>- Cambridge Exams - 13 October - 15 November</li> <li>- Cancel Dec dates for Oceania's - tbc</li> </ul>	SA to update	
<p><b>Coaching and Development</b></p> <ul style="list-style-type: none"> <li>- Update</li> <li>- Next meeting and time frames</li> </ul>	TF to update	
<p><b>Grants to be applied for</b></p> <ul style="list-style-type: none"> <li>- LTP</li> <li>- To be held until levels change</li> </ul>	SA to work on	
<p><b>IHNZ Constitution</b></p> <ul style="list-style-type: none"> <li>- External Review still under way - should be completed by the weekend</li> <li>- Feedback and process to date</li> <li>- SGM at Nationals, date to be advised</li> </ul>	CM to review with Paul Franklin	
<p><b>MYL System</b></p> <p>A plan developed around our processes and systems required with a view to</p>	Defer to next meeting	

use as a mock up for a tournament to test		
<b>Correspondence Received</b> <ul style="list-style-type: none"> <li>- Transfer update and latest response -</li> </ul>	CM to review	
<b>Privacy Officer</b> Position Description or a Code of Conduct for club distribution to be sourced	NW to draft	
<b>Sport NZ</b> <ul style="list-style-type: none"> <li>- Gender Inclusivity Survey Results Discussion</li> </ul>		
<b>2021 Meeting Dates</b> <ul style="list-style-type: none"> <li>- September TBC</li> <li>- October TBC</li> <li>- SGM to potentially be online due to Covid restrictions and Constitution only</li> <li>- Financials to be at 2022 AGM</li> <li>- Pass a resolution for the board to continue with a transitional mandate and leave this date to the next AGM</li> <li>- Cameron to draft resolutions</li>   <li>- November Planning meeting dates - to be looked at further but with alternate times for Nationals no time is currently available - may need to be some online sessions? To be reviewed after Covid Nationals decision</li> </ul>	SA/CM	
<b>General Business</b>  Meeting finished at 10.20pm <b>Next Meeting 13 September 2021, 7.30pm</b>	SA to send	

